

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT

Oakland, New Jersey 07436

BUDGET HEARING/ REGULAR PUBLIC MEETING

April 29, 2024

Indian Hills High School, Cafeteria, 5:30 P.M.

Action to authorize Executive Session

AGENDA

1. Call to Order

2. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the business administrator/board secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services.

In addition, please be aware that employees of the School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public, and in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

3. Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

4. NJSBA Board Training

5. Closed Session

BE IT RESOLVED, by the Ramapo Indian Hills Regional High School District this 29th day of April, 2024 at ____ PM as follows:

The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A.10:4-12b. The general nature of the discussion will involve personnel, student related matters, negotiations and matters confidential by law, and any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.

These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

Moved by _____ Seconded _____

_____ Mr. Bogdansky	_____ Ms. Koulikourdis	_____ Ms. Souders
_____ Mr. DeLaite	_____ Dr. Lorenz	_____ Ms. Emmolo, Vice President
_____ Ms. Kiel	_____ Ms. Mariani	_____ Ms. Ansh, President

7. Resume Public Session

8. Board President’s Report

Student Board Representatives
Sophia DelBuono-Ramapo High School
Cassandra Heinsohn-Indian Hills High School

9. Interim Superintendent’s Report

Curriculum Presentation- Dr. Melissa Quackenbush

10. Interim Business Administrator’s Report

2024-25 Budget Presentation - Ms. Dora E. Zeno

11. Board Committee Reports

Athletics, Arts, Extracurriculars & Communications - Melissa Kiel
Education & Personnel - Audrey Souders
Finance & Facilities - Marianna Emmolo
Negotiations - Aaron Lorenz
Policy - Tom Bogadansky

12. Public Comment

Any member of the public wishing to speak must address any comments to the Board President. Please approach the podium and state your name and town and limit your comments to three (3) minutes.

13. Open Board Discussion

14. Action Items

Move to approve the following Meeting **Minutes**:

- April 6, 2024 Closed & Special Public Meeting
- April 8, 2024 Closed & Regular Public Meeting
- April 13, 2024 Closed & Special Public Meeting

Moved by _____ Seconded _____

15. Personnel

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions P1 through P2 as described below:

P1. Move to approve the following:

A. INSTRUCTIONAL

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide / Step	Salary	Replacing / Discussion	Effective Date
a.	Peter Foster	Appoint	Substitute	N/A	District	N/A	\$140.00/Diem	N/A	2023-24
b.	Marissa Steinberg	Approve	Student Teacher, Guidance	N/A	IHHS	N/A	N/A	N/A	2024-25
c.	Pierina Delgado	Resignation	.50 Instructional Aide	N/A	IHHS	Step 2	\$15,710.50	N/A	Effective 05/03/24
d.	Shelly Storzum	Appoint	Extended School Year	N/A	IHHS	N/A	Contractual Hourly Rate	Not to exceed 18 days	Summer 2024
e.	Maria LaBarbiera	Appoint	Extended School Year	N/A	IHHS	N/A	Contractual Hourly Rate	Not to exceed 16 days	Summer 2024
f.	MaryAnn Kopp	Appoint	Extended School Year	N/A	IHHS	N/A	Contractual Hourly Rate	Not to exceed 3 days	Summer 2024
g.	Guy Bertola	Appoint	Extended School Year	N/A	IHHS	N/A	Contractual Hourly Rate	Not to exceed 18 days	Summer 2024
h.	Betina Curtiss	Appoint	Extended	N/A	IHHS	N/A	Contractual	Not to	Summer

			School Year				Hourly Rate	exceed 18 days	2024
i.	Laurie Lydecker	Appoint	Extended School Year	N/A	IHHS	N/A	Contractual Hourly Rate	Not to exceed 18 days	Summer 2024
j.	Brittany Hudson	Appoint	Teacher, Chemistry	MA	IHHS	MA/13	\$72,768		09/01/2024
k.	Susan Wiener	Resignation	School Counselor	MA+30	IHHS	MA+30/17	\$93,612		Effective 06/30/24

P2. Move to approve the following:

B. NON-INSTRUCTIONAL

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing	Effective Date
a.	Susan Wiener	Amend	Asst. Coach Girls' Golf	N/A	IHHS	1	From \$2,821.00 to \$2,057		Spring 2023-24
b.	Saul Gondelman	Amend	Asst. Coach Boys' Lacrosse	N/A	IHHS	From Step 1 to Step 2	From \$4,320.00 to \$4,784.00		Spring 2023-24
c.	Robert Albano	Appoint	Asst. Coach Spring Track	N/A	IHHS	4	\$5,871.00		Spring 2023-24
d.	Mark Pavic	Appoint	Asst. Coach Football	N/A	IHHS	4	\$7,304.00		Fall 2024-25
e.	Keith Hartig	Appoint	Asst. Coach Football	N/A	IHHA	4	\$7,304.00		Fall 2024-25
f.	Teona Hargadon	Change in Assignment	From Central Office Administrative Asst. to Administrative Asst./Bookkeeper	N/A	District	10	From \$69,080 to \$75,275		Effective 08/01/2024 - 06/30/25

16. Education

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions E1 through E6 as described below:

- E1. Move to approve District **student field trips and transportation costs** for the 2023-24 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Houston, Texas	Science Club	06/25/24-06/30/24	0
In House	Computer Science	05/22/24	0
Intrepid Museum	Aviation	06/10/24	0
Wyckoff Mem Day Parade	Marching Band	05/27/24	\$412.86

- E2. Move to approve, in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Director of Special Education and Child Study Team that **tuition and/or related services** be paid for the students listed below to attend the schools indicated and at the tuition costs indicated for the 2023-24 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
426132	Proximity Learning	\$3,114.99

- E3. Move to approve the resolution as follows:

WHEREAS, a dispute has arisen regarding the special education program for Student No. 427207; and

WHEREAS, the Interim Superintendent, has recommended resolution of this matter pursuant to the terms set forth in a Settlement Agreement; and

WHEREAS, the Board finds that resolving this matter pursuant to the terms set forth in the Settlement Agreement is in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional School District Board of Education that it hereby approves the Settlement Agreement in this matter.

E4. Move to approve, the resolution as follows:

WHEREAS, the Ramapo High School and Indian Hills High School are hereby authorized by the Board of Education to:

- enroll as a member of the New Jersey State Interscholastic Athletic Association, a non-profit association of the public and parochial high schools of the State of New Jersey, and to participate in the approved athletic activities sponsored by the NJSIAA; and

the Board of Education hereby adopts the provisions of the Constitution, By-laws, Rules and Regulations of the NJSIAA as rules of the Board of Education and further agrees to enforce and abide by such rules.

E5. Move to approve, the Harassment, Intimidation, & Bullying student remediation including disciplinary consequences, educational intervention, and counseling supports imposed during the 2023-24 School Year as a result of HIB Investigation for the following HIB investigation:

IHHS 003

E6. Move to approve the Agreement between Bergen County Special Services and the Ramapo Indian Hills Regional High School District Board of Education to provide Staffing Consultant Services for the Autism Program, effective September 1, 2024 - June 30, 2025 in the amount of \$308,246.00.

17. Operations

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent of Schools to approve and adopt motion OP1 through OP2 as described below:

OP1. Move to approve the **use of** the Ramapo Indian Hills Regional High School District **facilities** for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Ramapo High School

Franklin Avenue Middle School	Track and Field Meets; April 30 & May 1, 2024; 3 - 6:30 P.M.
Wyckoff Board of Education/Dwight D. Eisenhower Middle School	Track Meets; Athletic Field; May 8, 2024; 3 - 6:30 P.M.
Oakland Board of Education / Valley Middle School	Track Meets; Athletic Field/ May 14, 2024; 3:40 - 6:30 P.M.
Revised - David Van Hook DBA Set & Spike Volleyball Camp	Volleyball Camp; Gymnasium; August 12 - 16, 2024; 9 A.M. - 2:30 P.M.

<u>Indian Hills High School</u>	
Oakland Board of Education/Valley Middle School	Track Meets; Athletic Field; May 2, 2024; 3:45 - 6:30 P.M.
Franklin Avenue Middle School	Track and Field Meets; Athletic Field; May 6, 2024; 3 - 6:30 P.M.
Wyckoff Board of Education/Dwight D. Eisenhower Middle School	Track Meets; Athletic Field; May 15 & May 21, 2024; 3 - 6:30 P.M.

OP2. Move to approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (“the Board”) advertised for bids for the **Wellness Room Renovations** at Indian Hills and Ramapo High Schools (“the Project”) ; and

WHEREAS, on April 24, 2024, the Board received five bids for the Project, as reflected on the attached bid tabulation sheet.

WHEREAS, the bids are excessive as to price, as they substantially exceed the cost estimate for this service and, as such, is unreasonable as to price;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bids received for the Project pursuant to N.J.S.A. 18A:18A-22(a), as the bids

substantially exceed the cost estimate and, as such, is unreasonable as to price on the basis of the cost estimate prepared by the Board; and

BE IT FURTHER RESOLVED that the Interim Board Secretary /Business Administrator is hereby authorized to revise the project specifications in an effort to acquire bids within the Board’s budget and to re-advertise the service consistent with the needs and desires of the school district.

18. Finance

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions F1 through F16 as described below:

F1. **BE IT RESOLVED** that the Ramapo Indian Hills regional high School district Board of Education adopt the budget for the Fiscal Year 2024-2025 as follows:

2024-2025	General Fund	Special Revenue	Debt Service	Total
Appropriations	\$67,212,735	\$ 849,166	\$ 1,598,175	\$69,660,076
Revenues	\$67,212,735	\$ 849,166	\$ 1,598.175	\$69,660,076
Taxes to be Raised	\$56,607,612	N/A	\$ 1,598,175	\$58,205,787

F2. **BE IT RESOLVED** that the Board of Education includes in the final budget and appropriation of surplus in the amount of \$1,767,930.

F3. **BE IT RESOLVED** that the Board of Education includes in the final Budget a **maximum travel expenditure** in the amount of \$ 75,000 for SY 2024-2025. The maximum travel expenditure amount for SY 2023-2024 is \$60,000, plus a federal allocation of \$8,289, of which, \$17,989.96 has been spent through February 1, 2024 and \$26,773.82 is encumbered as of 2/29/2024.

F4. **WHEREAS**, The Board of Education recognizes school staff and Board members will incur **travel expenses** related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the

Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$ 75,000 for all staff and board members for SY 2024-2025. The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

- F5. **BE IT RESOLVED** that included in the general fund appropriations, budget line 620 is a **withdrawal** from **Capital Reserve** – Other Capital Projects - in the amount of \$3,000,000 for Other Capital Project costs related to district Health and Safety improvements, such as: HVAC/roofing, public address/intercom systems, security camera system, replacement of the Ramapo High School fire alarm system, and wrestling room improvements at Ramapo High School.
- F6. **BE IT RESOLVED** that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$824,500 **withdrawal** from the **Maintenance Reserve** Account for use on required maintenance activities for a school facility as reported in the Comprehensive Maintenance Plan (CMP) pursuant to N.J.A.C. 6A:26-20.5.
- F7. Move that the **Financial Report** of the Interim Business Administrator and the Report of the Cash Reconciliation for the month of **March 2024**, including a cash report for that period, be approved by the Board and ordered filed.
[F7. Report of Board Secretary March 2024](#)
[F7. Report of Cash Reconciliation March 2024](#)
[F7. Report of Cash Summary March 2024](#)

F8. Move that the Committed **Purchase Order Report** for the month of **March 2024**, having been audited by the Interim Business Administrator, be approved by the Board.

[F8. Report of Committed Purchase Orders March 2024](#)

F9. Move that the **additional bills** drawn on the current account for the month of **March 2024** in the total amount of \$10,512.70 for materials received and/or services rendered, having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.

[F9. Report of Summary Check Register March 2024](#)

F10. Move to authorize **approval of bills** drawn on the current account on **April 29, 2024**, in the total amount of \$4,295,770.73 including the **April 15, 2024** payroll, for materials received and/or services rendered having been audited by the Interim Business Administrator.

[F10. Report of Summary Check Register April 2024](#)

F11. Move to approve **transfers** and to authorize the Interim Business Administrator/ Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the *Expense Account Adjustment Analysis* for the month of **March 2024**.

[F11. Report of Expense Account Adjustment Analysis March 2024](#)

F12. Move to approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4, I*, Dora E. Zeno, certify that as of March 2024, **no budgetary line item** account has obligations or payments (contractual orders) which in total **exceeds** the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

[F12. Report of DOE Budget March 2024](#)

F13. Move that **bills** in the District **Cafeteria Fund** in the total amount of \$192,941.22 having been audited and approved by the Interim Business Administrator/Board Secretary be approved by the Board as follows:

Food Services	March 2024 Operations	\$190,870.97
Food Services	March 2024 Student Meals	\$ 2,070.25

F14. Move to approve, the reimbursement to the Current Account from the District Cafeteria Account for repairs and maintenance expenditures in the amount of \$7,610.30.

F15. Move to accept a donation from the Ramapo Athletics Booster Club for Athletic Trainer Equipment in the amount of \$6,681.75.

F16. Move to approve the following resolution:

WHEREAS, District employees have submitted requests for reimbursement for **work-related travel** that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
D24-19	Dr. Frank Mauriello	NJASA / NJAPSA Spring Leadership Conference	05/15/24-05/17/24	\$655.00
IH24-58	Cherie McLaughlin	Riding Shotgun: Letting Students Take the Wheel	05/02/24	\$273.08
IH24-59	Olivia De Diego	Riding Shotgun: Letting Students Take the Wheel	05/02/24	\$149.00
IH24-60	Ashley Murphy	HOSA International Leadership Conference	06/25/24-06/30/24	\$1,500.00

19. Policy

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motion PO1 through PO2 as described below:

PO1. Move to approve, the first reading of District Policies and Regulations as follows:

<u>Policy/Regulation Title</u>	<u>Policy Number</u>
Commencement Activities	P 5410.1

PO2. Move to approve, the second and final reading of District Policies and Regulations as follows:

<u>Policy/Regulation Title</u>	<u>Policy Number</u>
Attendance (Teaching Staff)	P 3212
Professional Staff Attendance Review and Improvement	R 3212
Attendance (Support Staff)	P 4212
Support Staff Attendance	R 4212
Vandalism	R 7610
Honoring Student Achievement	R 5440
Prevention and Treatment of Sports-Related Concussions and Head Injuries	R 2431.4
Bilingual Education	R 2423
Curriculum Content	R 2200
Notification Of Juvenile Offender Case Disposition	P 9323
Vandalism	P 7610
Equal Access of Student Organizations	P 5842
Secret Societies	P 5841
Sportsmanship	P 5570
Prevention and Treatment of Sports-Related Concussions and Head Injuries	P 2431.4
Bilingual Education	P 2423

Code of Ethics	P 3211
Guidance Counseling	P 2411
Equal Employment/ Anti Discrimination Practices	P 1550
High School Graduation	P 5460

	Yes	No	Abstain	Absent
Mr. Bogdansky				
Mr. DeLaite				
Ms. Kiel				
Ms. Koulikourdis				
Dr. Lorenz				
Ms. Mariani				
Ms. Souders				
Ms. Emmolo, Vice President				
Ms. Ansh, President				

20. Public Comment

21. Board Comments

22. Anticipated Future Meeting Dates

- Monday, May 13, 2024 Regular Public Meeting, Ramapo High School Cafeteria
- Thursday, May 30, 2024 Regular Public Meeting, Indian Hills High School Cafeteria

23. Adjournment

Motion to adjourn the Monday, April 29, 2024 Regular Public Meeting at _____.

Moved by _____ Seconded: _____ to adjourn at _____ P.M

_____ Mr. Bogdansky	_____ Ms. Koulikourdis	_____ Ms. Souders
_____ Mr. DeLaite	_____ Dr. Lorenz	_____ Ms. Emmolo, Vice President
_____ Ms. Kiel	_____ Ms. Mariani	_____ Ms. Ansh, President

